

**SPECIAL MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, February 22, 2024 at 6:00 PM, In-Person or Virtual Meeting by Zoom
Virtual Participation via ZOOM Conferencing or In-Person**

Board of Commissioners

E-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Karen Karpman, Commissioner
P-PJ Sanchez, Commissioner
P-Cheryl Oliver, Commissioner

Guests:

David Beaudine, Turner & Townsend Heery
Alison Weigley
Tim Thomas, Bouten
Tyler Lincoln, Bouten
Katie Harmon, Bouten

Hospital Personnel

P-Matt Forge, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Carrie Coen, CRO
E-Nancy Panko, M.D., Medical Staff President
P-Karly Port, CPSO
E-Pete Mikkelsen, M.D., CMO
P-Erin Sedam, Executive Assistant
P-Rob Rembert, Legal Counsel

I. CALL TO ORDER

Vice President Grantham called the special meeting to order at 6:01p. Roll call was taken with the following Commissioners answering present: Grantham, O'Keefe, Pitzer, Karpman, Sanchez, and Oliver. President Elbracht was excused.

II. GC/CM CONTRACTOR BID REVIEW

David Beaudine, with Turner and Townsend Heery, provided an overview of the process that has led to the recommendation for the Board's consideration. Pullman Regional partnered with Turner and Townsend Heery project management firm for the contractor selection process and the Washington State's project review committee application process. After a successful application with the State, a request for qualifications (RFQ) was published. Pullman Regional received 8 qualified applications, of which four were selected to come for on-site interviews. After the interviews, three of the companies were invited to submit bid proposals. These three companies were Bouten, Skanska, and Hoffman Construction. Mr. Beaudine presented the scoring matrix which showed a very close differential between the three companies, but ultimately provided the recommendation to proceed forward with the highest scoring company, Bouten Construction. Additionally, those involved with the process offered their satisfaction with the process and felt this has led to a fair recommendation. Commissioner PJ Sanchez moved to authorize Administration to sign the contract and execute pre-construction agreement for \$125k plus Washington State Sales Tax. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

III. INVESTMENT BOND AUTHORIZATION

Steve Febus presented an investment bond authorization resolution. This would authorize Pullman Regional to invest funds in secure depositories and maximize returns on these investments. Legal counsel added that this follows jurisdiction and is a common, safe practice. Commissioner O'Keefe read resolution 607 stating the adopting a policy for investment of hospital funds. Whereas, the board of commissioners' desires to have hospital funds invested in secure depositories and maximize returns on these investments; and whereas, the board of commissioners' desires to develop an investment policy to guide the investment of hospital funds to meet these objectives; and whereas, the hospital investment policy has been written in accordance with the Washington public treasurers model investment policy. Commissioner Karpman moved to approve the resolution. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

IX. ADJOURNMENT

The meeting adjourned at 6:24p.

Respectfully submitted by:



Erin Sedam
Executive Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
*(Minutes are not officially approved until the
next Board Meeting.)*