REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a Pullman Regional Hospital
Wednesday, October 7, 2026, at 6:00 PM In-Person or Virtually by Microsoft Teams

Board of Commissioners
P-Cheryl Oliver, President
P-PJ Sanchez, Vice President
P-Anna Nofsinger, Secretary
P-Joe Pitzer, Commissioner
P-Tricia Grantham, Commissioner
P-Michael Cady, Commissioner
P-Shane McFarland, Commissioner

Guests:
Greg Farquhar, Project Mgr.
Debbie Finkbamer
Katie Van Wyngarden
Dr. Taylor
Dr. Campbell
Dr. Wallace
Dr. Panko
Stephanie Knewbow
Malisa McCabe
Lisa Cordodor
Carly Scholz

Hospital Personnel
P-Matt Forge, CEO
P-Craig Carstens, CFO
P-Tammy Dahl, CNO
P-Bernadette Berney, CHRO
P-Carrie Coen, CRO
P-Rob Rembert, Legal Counsel
P-Linda Infranco, Foundation Director
P-Karly Port, CPSO
P-Peter Mikkelsen, MD, CMO
P-Benjamin Rhoades, DO, Medical Staff President
P-Alison Weigley, Strat Planning & Business Dev Director
P-Deedra Zabokrtsky, Quality Resources Director
P-Paulette House, Executive Assistant

I. CALL TO ORDER

President Oliver called the meeting to order at 6:00p with the following commissioners in attendance: Oliver, Sanchez, Nofsinger, Pitzer, Grantham, Cady, and McFarland.

II. APPROVAL OF MINUTES

A. Commissioner Sanchez moved to approve the minutes for the regular board meeting of September 2, 2026. Commissioner Pitzer seconded the motion. *The motion passed unanimously.*

III. MODIFICATION TO AGENDA

- Add Capital Request to VI. ACTION/DISCUSSION ITEMS B a) and Add Resolution 628 Authorized Personnel to VI. ACTION/DISCUSSION ITEMS B d)
- Commissioner Grantham moved to approve the modifications to the agenda. Commission Sanchez seconded the motion. *The motion passed unanimously.*

IV. CONSENT AGENDA

Commissioner Pitzer moved to approve the consent agenda. Commissioner Grantham seconded the motion.
The following committee reports were approved unanimously.

- Medical Executive Committee
- Finance Committee
- Quality Management System
- Governance Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

V. PUBLIC COMMENT

President Oliver opened the floor for public comment. A public commenter described concerns about communication, monitoring, responsiveness, and discharge planning during a family member's emergency department stay. The Board directed follow-up through our patient-care advocate Deedra. The following doctors conveyed the importance of anesthesia retention and the impact it has on patient quality of care: Dr. Panko, Dr. Campbell, Dr. Taylor, Dr. Wallace. President Oliver closed the floor for public comment.

VI. ACTION/DISCUSSION ITEMS

A. **Governance Committee Report** – Shane McFarland

a. Annual Board Member Calendar

Commissioner McFarland shared the board member annual calendar of activities. CEO Evaluation will shift to include a timeline to finalize the questionnaire by December, distribute it in January, collect responses in February and present results in March. Board members will contact Paulette House with any edits that need to be made.

b. Board Self-Assessment

Commissioner McFarland conveyed the Governance Committee will review the annual Board Self-Assessment questions and will distribute this month.

c. Delineation of Privileges CRNA

Dr. Rhoades presented the Delineation of Privileges CRNA. Commissioner Sanchez moved to approve the clinical appointments. Commissioner Grantham seconded the motion. *The motion passed unanimously.*

d. Cardiac/Stroke Designation Application

Stephanie Knewbow presented a Cardiac/Stroke Designation Application for Level 2 cardiac and Level 3 stroke designation to the Washington Department of Health. Commissioner McFarland moved to approve the application. Commissioner Nofsinger seconded the motion. *The motion passed unanimously.*

B. **Finance Committee Report** – PJ Sanchez

a. Capital Request – Craig Carstens

Craig proposed the board to approve up to $350k for a bid project to remodel the lab space. The project will allow for a pre-admission testing clinic allowing improved workflows and for patients to better prepare for expected surgery; thereby decreasing cancelations. Commissioner Grantham moved to approve the bid project threshold. Commissioner Pitzer seconded the motion. Commission Nofsinger voted opposed. *The motion passed by majority.*

b. Financial & Budget Update – Craig Carstens

Craig reported a difficult August, improved September activity, ongoing cash and reimbursement monitoring, and a budget revision process intended to produce a positive and reasonable operating budget before the next Board review.

c. Resolutions 628 Authorized Personnel

Resolution 628 Authorized Personnel. Commissioner Grantham moved to approve Resolution 628. Commissioner Sanchez seconded the motion. *The motion passed unanimously.*

d. Resolution 629 Petty Cash

Resolution 629 Petty Cash. Commissioner Pitzer moved to approve Resolution 629. Commissioner McFarland seconded the motion. *The motion passed unanimously.*

e. Resolution 630 Retired Assets

Resolution 630 Retired Assets. Commissioner Sanchez moved to approve Resolution 630. Commissioner Cady seconded the motion. *The motion passed unanimously.*

C. **Strategic Planning Committee** – Matt Forge

a. Expansion update

Greg Farquhar provided an update on the hospital's expansion, which includes continuing work in the birthing area and adjoining public-facing spaces and reconfiguration of the former Paradise section.

VII. ANNOUNCEMENTS

a. Matt will be attending the WSHA CEO Retreat Oct. 14-16 as well as the TRC & RHE Annual CEO meeting Nov. 11-13.

VIII. EXECUTIVE SESSION

At 7:24p President Oliver announced that the meeting would go into Executive Session for 30 minutes.
At 7:54p, President Oliver announced that executive session would continue for another 26 minutes.
At 8:20p, President Oliver announced that executive session would continue for another 20 minutes.
At 8:40p, President Oliver announced that executive session would continue for another 10 minutes.

The meeting resumed open session at 8:50p.

IX. OPEN SESSION

A. **Credentials Report**

Commissioner Pitzer moved to approve the credentials report. Commissioner Sanchez second the motion. *The motion passed unanimously.*

X. ADJOURNMENT

The meeting adjourned at 8:50p.

Respectfully submitted by:

Paulette House
Executive Assistant
Pullman Regional Hospital

Anna Nofsinger
Secretary
Board of Commissioners, Pullman Regional Hospital