REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a Pullman Regional Hospital
Wednesday, August 5, 2026, at 6:00 PM In-Person or Virtually by Zoom

Board of Commissioners
P-Cheryl Oliver, President
P-PJ Sanchez, Vice President
P-Anna Nofsinger, Secretary
P-Joe Pitzer, Commissioner
P-Tricia Grantham, Commissioner (virtual)
P-Michael Cady, Commissioner
P-Shane McFarland, Commissioner

Guests:
Greg Farquhar, Project Mgr.
Katie Van Wyngarden (virtual)
Jarmyn Kramlich (virtual)
Dana Swanger, Certified Diabetes Educator

Hospital Personnel
P-Matt Forge, CEO
P-Craig Carstens, CFO
O-Tammy Dahl, CNO
O-Bernadette Berney, CHRO
P-Carrie Coen, CRO
P-James Onstad, Legal Counsel
P – Linda Infranco, Foundation Director
P-Karly Port, CPSO
P-Peter Mikkelsen, MD, CMO
P-Alison Weigley, Strat Planning & Business Dev Director
P-Deedra Zabokrtsky, Quality Resources Director
P-Paulette House, Executive Assistant

I. CALL TO ORDER

President Oliver called the meeting to order at 6:00p with the following commissioners in attendance: Oliver, Sanchez, Nofsinger, Pitzer, Grantham, Cady, and McFarland.

II. APPROVAL OF MINUTES

A. Commissioner Sanchez moved to approve the minutes for the regular board meeting of July 1, 2026. Commissioner Pitzer seconded the motion. *The motion passed unanimously.*

III. MODIFICATION TO AGENDA

- Add Endocrinology Pathways to the Strategic Planning Committee report of the Consent Agenda
- Commissioner Pitzer moved to approve the modification. Commissioner Sanchez seconded the motion.

IV. CONSENT AGENDA

Commissioner Sanchez moved to approve the consent agenda. Commissioner Cady seconded the motion.
The following committee reports were approved unanimously.

- Finance Committee
- Quality Management System
- Governance Committee
- Strategic Planning Committee
- Approval of Warrants

V. PUBLIC COMMENT

President Oliver opened the floor for public comment. Jarmyn Kramlich thanked the hospital leadership for providing emergency department utilization data for mental health and noted the importance of cross-organization data sharing to address mental health in Whitman County. President Oliver closed the floor for public comment.

VI. ACTION/DISCUSSION ITEMS

A. **Strategic Planning Committe**e – Matt Forge

a. Expansion update

Greg Farquhar provided an update on the hospital's expansion, including progress on the Phase Two Paradise Area, on-going demolition, infrastructure improvements such as automatic transfer switches, and fire alarm upgrades. Positive feedback was received, and visible community impact was noted.

b. Endocrinology Pathways

Dana Swanger presented the development of endocrinology pathways and the diabetes education program, detailing referral processes, patient management strategies, program goals, and early patient success stories.

B. **Governance Committee Report** – Shane McFarland

a. Bylaws Update

Commissioner McFarland conveyed an on-going review of the bylaws within the Governance Committees. The committee is also developing plans for mentorship, including a board calendar that highlights board member activities and events throughout the year.

C. **Finance Committee Report** – PJ Sanchez

a. Financial Update – Craig Carstens

Craig presented the hospital's financial report for the month ending June 30, 2026. A negative margin and ongoing losses were noted, and strategies to improve revenue (Medicare receivables, price increases, rural health clinic accreditation, and expense management) were also discussed.

b. Foundation Q2 Report – Linda Infranco

Linda reported on Q2 fundraising results, donor retention and acquisition metrics, major gifts received, progress toward the patient care expansion campaign goal, and ongoing donor cultivation strategies such as Fireside chats and naming opportunities. Kari Sampson was welcomed as the new Development Officer.

VII. EXECUTIVE SESSION

At 7:35p President Oliver announced that the meeting would go into Executive Session for 15 minutes to discuss WSHA Case Studies.

At 7:45p, President Oliver announced that executive session would continue for another 15 minutes.
At 8:00p, President Oliver announced that executive session would continue for another 30 minutes.
At 8:30p, President Oliver announced that executive session would continue for another 5 minutes.

VIII. OPEN SESSION

IX. ADJOURNMENT

The meeting adjourned at 8:35p.

Respectfully submitted by:

Paulette House

Paulette House
Executive Assistant
Pullman Regional Hospital

Suzanne Nofsinger

Anna Nofsinger
Secretary
Board of Commissioners, Pullman Regional Hospital