

**REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, January 06, 2021, 6:00 p.m.
Virtual Participation via ZOOM Conferencing**

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
E-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Karly Port, Executive Director PRHCN
P-Darrol Hval, D.O., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

Guests:

Kyrk Taylor, PRH Human Resources
Judy Stone, League of Women Voters
Alison Plunkett
Loren Negron
Anthony Kuipers
Pullman Radio
Garth Mader
Jim
Hailey Lewis, SEL
CDJ
Pete Mikkelsen
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I. CALL TO ORDER

President Elbracht called the meeting to order at 6:01 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O'Keefe, Pitzer, Murphy, Werre, and Karpman.

II. APPROVAL OF MINUTES

Commissioner Karpman moved to approve the corrected minutes for the regular meeting of December 2, 2020. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner O'Keefe moved to approve the Consent Agenda and Commissioner Karpman seconded the motion. The following committee reports were approved unanimously:

- Finance Committee
- Quality Improvement Committee

- Governance Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

V. ADMINISTRATIVE UPDATE

Scott Adams presented the Administrative Update and asked the Commissioners if there were any questions. Scott Adams reviewed the Washington State University COVID-19 Testing Program Summary for the Spring Semester, which highlighted the arrival testing schedule and plans for students and faculty. He mentioned there will be voluntary screening for students not showing symptoms and ongoing diagnostic testing for those with symptoms and exposure. Some suggestions related to how to enforce no social gatherings was presented and Mr. Adams offered to pass those suggestions along to his contacts at the University. This plan has been finalized and arrival testing will begin this following Monday.

VII. ACTION / DISCUSSION ITEMS

A. Quality Management System Report

Jeannie Eylar reviewed the Quality Management Systems Report. This report highlights the superior clinical outcomes in medication administration, infection prevention, the readmissions rate, and the NTSVC C-section rate. Additionally, the report notes physical environment safety events. Vice President Grantham moved to approve the Quality Management System Report. Commissioner Werre seconded the motion and the motion passed unanimously.

B. Financial Update

Steve Febus reviewed the November Financial report, noting a \$2,893,042 bottom line. He went on to review the key indicator dashboard as well. Additionally, he provided an update on the activities related to the CARES Act Funding. A lot of his efforts have been around tracking the direct cost of COVID. The information will be presented to the auditor for review prior to submission and Mr. Febus feels things are looking good at this point.

C. Hospital Taxing District

Vice President Grantham, on behalf of the Strategic Planning Committee, presented the following recommendation for the Board to consider.

- That the Board of Commissioners authorize the administration and hospital legal counsel to follow the attached time schedule to organize, prepare, conduct, and submit all necessary resolutions, filings, proposed district boundary adjustments, public hearings and final ballot language in order to place a measure on the November 2021 general election ballot to expand the hospital district boundaries
- Further, the Committee recommends that the boundaries of the hospital district be expanded to:
 - Coincide with the current boundaries of the Pullman School District and Palouse School District.
 - Avoid any overlap with existing hospital district boundaries currently organized in Whitman County.

Commissioner O'Keefe moved to approve authorizing Administration and Legal Counsel to pursue the next action items and information gathering related to expanding the Hospital

District Boundaries by ballot measure. Commissioner Pitzer seconded the motion. Commissioner Murphy abstained the motion. The motion passed 6 to 1.

D. Wastewater Testing Partnership

Scott Adams reviewed the Wastewater Testing Partnership agreement with Washington State University. The funding is through the Health Department and designated to pay for the University employees conducting the wastewater tests. He reviewed the period of performance, the billing, and scope of work outlined in the agreement with the Commissioners. Commissioner Karpman moved to approve the ratification of the wastewater testing partnership agreement. Commissioner O'Keefe seconded the motion. Commissioner Pitzer voted not in favor of the motion. The remaining Commissioners voted favorably and the motion passed.

E. Board Education 2021 Schedule

Commissioner O'Keefe presented the proposed Board Education 2021 schedule which consists of WSHA webinars, WSHA education, and departmental updates. Vice President Grantham moved to approve the board education schedule for 2021. Commissioner Pitzer seconded the motion and the motion passed unanimously.

F. Board Meeting Evaluation

President Elbracht gave a historical overview of how meeting evaluation began in paper form, then moved to Survey Monkey. He posed the question to the Commissioners if we still need to have these evaluations performed after every meeting. The group felt that any critical feedback should be provided directly to the President and the ongoing meeting evaluations can be cancelled. Commissioner Murphy moved to approve the discontinuation of board meeting evaluations. Commissioner Karpman seconded the motion and the motion passed unanimously.

G. Slate of Officers

Commissioner Elbracht presented the following slate of officers for nomination: Jeff Elbracht for President, Tricia Grantham for Vice President, and Sandy O'Keefe for Secretary. No other nominations were presented. Commissioner O'Keefe moved that the nominations be closed. Commissioner Murphy seconded the motion. The vote was taken with all Commissioners voting in favor of the nominations as presented.

H. Committee Assignments

President Elbracht presented the 2021 Committee Assignments.

IX. ANNOUNCEMENTS

A. N/A.

X. EXECUTIVE SESSION

At 7:35 P.M. the President announced that the meeting would go into Executive Session for 40 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider, discuss personnel issues, and consult with legal counsel regarding the legal risks of a proposed action when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Hospital District. At 8:15 P.M. the resident announced that the Executive

Session would continue for another 10 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider, discuss personnel issues, and consult with legal counsel regarding the legal risks of a proposed action when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Hospital District. At 8:25 P.M. the President announced that the Executive Session would continue for another 5 minutes to discuss the same topics.

XI. OPEN SESSION

The meeting resumed in Open Session at 8:30 P.M. Commissioner Pitzer moved to approve the Credentials Report and grant the initial applications for appointment to the Telestroke Providers listed in the Credentials Report, Stephen R. Burton, MD, Muhammad U. Farooq, MD, Bruce R. Geryk, MD, Marie V. Recio Restrepo, MD, and Sheila D. Smith, MD, with privileges as Telestroke Providers. Commissioner Murphy seconded the motion. The motion passed unanimously.

XII. MEETING EVALUATION

The President reminded the Commissioners that the meeting evaluation had been eliminated.

XIII. ADJOURNMENT

The meeting adjourned at 8:31 p.m.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners

(Minutes are not officially approved until the next Board Meeting.)

1/6/21

VOTING CHART

MOTION	Minutes - December 2, 2020		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Consent Agenda		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Quality Management System Report - 3 rd Qrt		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Hospital Taxing District Recommendation		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		✓
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Wastewater Testing Partnership		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer		✓	
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Board Education 2021		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Board Meeting Evaluation		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	<i>State of officers</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	<i>Credentials</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		