

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, February 03, 2021, 6:00 p.m.
Virtual Participation via ZOOM Conferencing

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Karly Port, Executive Director PRHCN
P-Darrol Hval, D.O., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

Guests:

Alison Weigley, PRH Marketing & Community Relations
Kyrk Taylor, PRH Human Resources
Judy Stone, League of Women Voters
Trinity Willsey, Daily Evergreen
Anthony Kuipers, Moscow Pullman Daily News
Chris Cook, Palouse Mayor

I. CALL TO ORDER

President Elbracht called the meeting to order at 6:02 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O'Keefe, Pitzer, Murphy, Werre, and Karpman.

II. APPROVAL OF MINUTES

Commissioner Karpman moved to approve the corrected minutes for the regular meeting of January 6, 2021. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

Steve Febus asked to modify the order of the agenda to have financial information presented consecutively.

IV. CONSENT AGENDA

Commissioner O'Keefe moved to approve the Consent Agenda and Vice President Grantham seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Governance Committee
- Foundation Board of Directors
- Approval of Warrants

V. BOARD EDUCATION

The Board of Commissioners discussed a recent webinar conducted by the Washington State Hospital Association titled "Behavioral Health Impacts of COVID-19 on Patients and Health Care Workers". While the webinar itself mostly focused on the impacts seen with health care workers, the Commissioners agreed that it was applicable to all people. They went on to discuss resources available for the community and how the hospital can help get this information distributed. Additionally, they discussed what programs and resources the hospital currently has in place to handle this increased demand.

VI. ADMINISTRATIVE UPDATE

Scott Adams presented the Administrative Update and asked the Commissioners if there were any questions. There was some conversation around the Quality of Life program. The focus of this group is for those end of life patients in the Hospital and how to understand their wishes and accommodate them as best as possible.

VII. ACTION / DISCUSSION ITEMS

A. Yearend Financial Update

Steve Febus provided a current overview of the year to date statement of revenue and expenses. At this stage, we have ended the year at an excess of \$3.3M. He reviewed the key indicator dashboard highlighting the labor productivity, total margin, and days cash (unrestricted). He noted a few outstanding items from this last year; the cost reporting, CAREs Funding Provider Relief Fund Audit, Palouse Surgeons / Palouse Specialty's December Final numbers, and the audited journal entries.

B. CARES Act Funding Overview

Steve Febus provided an overview of the CAREs Act Funding. He reviewed the required reporting data elements which include "lost revenues", expenses attributable to coronavirus, basic organization information, other assistance received in 2020, and non-financial information. Mr. Febus has almost completed the report with these requirements. He is having DZA Auditing firm review the report before submitting for approval.

C. Yearend Foundation Update

Rueben Mayes gave the Board a yearend update on the activities at the Foundation. In the year 2020, there were some key impacts on the work of the Foundation. Since March, they raised over \$955,000 for COVID-19 Emergency Funds. They are on track for a \$1.55M fundraising goal in support of the Family Medicine Residency Program clinical space. They transferred \$2.8M back to the hospital, which is the highest ever. They acquired 281 new donors to the Foundation. He went on to review the key fundraising indicators dashboard as well as the Blackbaud data. The Foundation was still able to have some events this last year including the Gala, Golf Tournament, and Homes for Health. Additionally, he reviewed the Women's Leadership Guild and their activities, as well as the grants they have won and are still pursuing.

D. Vaccination Update

Jeannie Eylar provided an overview of the Covid Vaccination efforts at Pullman Regional Hospital. She stated that we administered our first vaccine doses on December 18th. The Hospital participates in county-wide planning meetings weekly. As of 1/31/2021, 7500 vaccines have been administered county-wide. She stated that Whitman County is doing a really good job at getting vaccines out to the community. Pullman Regional Hospital has vaccine clinics on Wednesdays and Fridays weekly with between 120-160 patients per clinic. These clinics are staffed with an internal team. Pullman Regional Hospital has administered over 1,300 vaccines. 327 employees have received at least their first dose of the vaccine. The Hospital goal is to reach 75% of employees vaccinated by March 1st. She added that by the end of this week the County will have vaccinated all those who wanted to be vaccinated in the Long-Term Care Facilities in Whitman County.

E. Expanding District Boundaries

President Elbracht reported that the considerations around presenting a ballot issue this November to expand the Hospital's taxing district are still in the exploration and evaluation phase. He noted that the plans under consideration would not overlap with Whitman Hospital and Medical Center's district and would need to be continuous with our current boundaries. He also clarified that should the boundaries successfully expand, the newly added residents would only pay on future taxes levied, not the existing ones.

VIII. ANNOUNCEMENTS

A. N/A.

IX. EXECUTIVE SESSION

At 7:45 P.M. the President announced that the meeting would go into Executive Session for 60 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider, discuss personnel issues, and consult with legal counsel regarding the legal risks of a proposed action when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Hospital District.

X. OPEN SESSION

The meeting resumed in Open Session at 8:45 P.M. Commissioner Murphy moved to approve the Credentials Report and approve the application for appointment to the Consulting Medical Staff with privileges in Internal Medicine/Infectious Disease by David Souvenir, MD, and grant the privileges requested, approve the application for reappointment to the Affiliate Medical Staff with Refer and Follow privileges by Krysten Stoops, MD, with the privileges requested, and approve the requests for extensions by Jeffrey Burry, MD, Jordan Cade, PA-C, Nicole DiRienzo, DO, Benno Mohr, MD, Nelly Norrell, MD, Curt Pinchuck, MD, and Elton J. Smith, MD. Commissioner Karpman seconded the motion. The passed unanimously.

XI. ADJOURNMENT

The meeting adjourned at 8:46 p.m.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)

VOTING CHART

MOTION	Board Meeting Minutes - January 6, 2021		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Consent Agenda		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

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VOTING CHART

MOTION	<i>Credentials Report</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		