

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, June 1, 2022 at 6:00 PM, In-Person or Virtual Meeting by Zoom
Virtual Participation via ZOOM Conferencing or In-Person

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O’Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Rueben Mayes, CDO
P-Carrie Coen, CRO
P-Timothy Goodrich, D.O., Medical Staff President
P-Edwin Tingstad, M.D., CMO
P-Karly Port, CCNO
P-Erin Sedam, Executive Administrative Assistant
P-Rob Rembert, Legal Counsel

Guests:

Alison Weigley
Matt Forge
Judy Stone
5095950187
Pete Mikkelsen

I. CALL TO ORDER

President Elbracht called the meeting to order at 6:00 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O’Keefe, Pitzer, Werre, and Karpman. Commissioner Murphy joined at 6:01p.

II. APPROVAL OF MINUTES

Commissioner Werre moved to approve the minutes for the regular meeting of May 4, 2022. Commissioner O’Keefe seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

Steve Febus asked that the Financial Update agenda item be changed to an action item.

IV. CONSENT AGENDA

Commissioner Karpman moved to approve the consent agenda. Vice President Grantham seconded the motion. The following committee reports were approved unanimously.

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

V. ADMINISTRATIVE UPDATE

Scott Adams presented the Administrative Update and asked if there were any questions. There was some conversation around the new Ceribell technology and how the service will benefit adults with seizures.

VI. ACTION / DISCUSSION ITEMS

A. Master Facilities Planning Financial Review

Steve Febus gave a brief overview of the proposed Master Facility plans that were presented at last month’s meeting. He reviewed funding options and limitations that come with each option. These options include; using hospital funds,

grants and philanthropy, lending money from banks, and tax revenue. He explained that the hospital does have some funds to contribute to the overall project which are currently being used for capital expenditure projects and investments. Additionally, with the help from the Foundation, grants and philanthropy is a source of financing as well. Mr. Febus reviewed the restrictions public hospital's face when obtaining borrowed money from banks. Healthcare is a risky investment for lenders and often banks are very hesitant to invest. Lastly, Mr. Febus explained the hospital has a current LTGO in place, but our previous UTGO has sunsetted. The District could place a bond measure on the ballot for a new UTGO tax. An initially suggested break down for funding this \$45M project is; Hospital - \$9.5M, Foundation - \$6M, UTGO - \$29M. Mr. Febus told the Commissioners the next step would be to consider what level of this project would they want to move forward with, what funding sources would they like to pursue, and timing of programmatic considerations.

B. Financial Update

Steve Febus provided the Commissioners with a financial update through the end of April. He stated the Hospital is over net gain \$735,000, which is higher than what was budgeted. He also provided an update on the implementation activities with Workday. They are currently working through issues in the system and fixing those before the go live date in December 2022.

Mr. Febus also presented the final Auditors Report, and asked the Board to approve acknowledgement of receipt. Commissioner O'Keefe moved to approve the receipt of the final Auditors Report. Commissioner Karpman seconded the motion and the motion passed unanimously.

C. Retired Assets Resolution

Steve Febus presented a resolution retiring assets of the Hospital District. Commissioner O'Keefe read the resolution #587 stating the disposal of surplus personal property. Vice President Grantham moved to approve the resolution and Commissioner O'Keefe seconded the motion. The motion passed unanimously.

D. Open Public Meetings Act

Legal Counsel, Rob Rembert explained to the Commissioners that the Governor's proclamation recently expired and was not extended. The new house bill that will be effective on June 9, 2022 states three areas that will directly affect the Board of Commissioner meetings. One is to encourage the Hospital to allow public access to meetings on remote participation platforms. The Commissioners agreed to continue allowing Zoom participation at their public meetings. The second was to encourage the hospital to make audio/video recordings of the meeting online for no less than six months. The Commissioners agreed to continue to make their meeting minutes available online for a year. The last item is to require an opportunity for public comment on public meeting agendas. The Commissioners agree to add this as a standing item to all public meeting agendas moving forward.

E. Public Comment Session Consideration

President Elbracht suggested the Board of Commissioners host a Public Comment Session to receive feedback from the community related to the Master Facility Strategic Plans. The Commissioners felt this was an important step to take and agreed to having this session prior to their regular meeting in July. Erin Sedam will find a time that works for this special meeting.

F. High Reliability Update

Carrie Coen provided the Commissioners with a monthly update on the high reliability activities. Categories included, physical environment, risk management, regulatory, and human resources. Some highlights were how staff infections with Covid are being handled, staffing challenges in the Red Sage, and the "Good Catches" program.

G. Quality and Clinical Leadership Program

Jeannie Eylar provided an overview of a recent WSHA conference she attended which focused on resilience with the well-being of employees. Based off information she learned at the conference she was able to give examples of what Pullman Regional Hospital is doing to insure reliability and safety for employees.

VII. ANNOUNCEMENTS

- A. Outgoing Foundation Board Member Recognition Social, June 17th
- B. Foundation Golf Tournament, July 9th
- C. 5th Quarter Rally, August 12th

VIII. EXECUTIVE SESSION

At 7:51 P.M. the President announced that the meeting would go into Executive Session for 5 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician of other healthcare provider, personnel issues, and consult with legal counsel.

IX. OPEN SESSION

The meeting resumed in Open Session at 7:56 P.M.

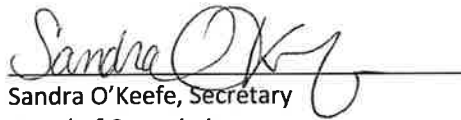
X. ADJOURNMENT

The meeting adjourned at 7:57 P.M.

Respectfully submitted by:



Erin Sedam
Executive Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)