

**REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, September 02, 2020, 6:00 p.m.
Virtual Participation via ZOOM Conferencing**

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Karly Port, Executive Director PRHCN
E-Katie Hryniewicz, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

Guests:

Kyrk Taylor, PRH Human Resources
Judy Stone, League of Women Voters
Pat Wright, PRH Foundation Board President
Pete Mikkelsen, PRH Director of Emergency Services

I. CALL TO ORDER

President Elbracht called the meeting to order at 6:02 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O'Keefe, Pitzer, Murphy, Werre, and Karpman.

II. APPROVAL OF MINUTES

Commissioner Werre moved to approve the minutes for the regular meeting of August 5, 2020. Commissioner Pitzer seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner Werre asked that the Finance Committee Minutes have the correct spelling of her last name. Commissioner Grantham moved to approve the Consent Agenda with this change and Commissioner Pitzer seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Governance Committee
- Strategic Planning Committee
- Approval of Warrants

V. BOARD EDUCATION

A. Discussion of Board Education Topics

Scott Adams informed the Commissioners that due to dealing with the pandemic the normal education topics have been disrupted. He felt this was an appropriate time to recalibrate for more timely topics and open discussion as to what those might be. Some of the suggestions for topics at upcoming meetings include:

- Poll Commissioners for areas of interest
- Commissioners to volunteer to share information learned from webinars
- Telehealth
- Health equity
- Department Updates
- WCHN Updates

The Governance Committee will review and develop a schedule for the upcoming Board meetings.

VI. ADMINISTRATIVE UPDATE

Scott Adams asked if there were any questions regarding the written update. There was some conversation around the testing trailer and what impact will be seen once Washington State University's testing center is established with the help of the National Guard. Additionally, there was conversation around the types of tests and how patients are receiving their results. A question was asked about the funding status of the Murdock Trust. Rueben Mayes reported that it is at about 55% of the goal.

VII. ACTION / DISCUSSION ITEMS

A. Financial Update

Steve Febus provided an update around Premera Insurance and the negotiations related to their referral process decisions. He is working to get in front of Premera's Medical Director and will keep the Commissioner updated as he learns more. Next he explained the fallout of manufactures from the 340B program. This program offers qualified hospitals discounted drugs. Lastly, Mr. Febus presented the final segment of our lease with Insight, telephone system, that is requiring Mr. Adams' signature. Commissioner O'Keefe moved to authorize Scott Adams to finalize the lease agreement with Insight and Commissioner Karpman seconded the motion. The motion passed unanimously.

B. Foundation Update

Rueben Mayes provided a quarterly update on the activities at the Foundation. He addressed the recent breach with the system Black Baud. It was deemed a low probability risk and the Foundation has sent letters to donors regarding the situation. He went on to review the key fundraising indicators dashboard for 2020, and highlighted the COVID-19 Emergency Fund which has raised \$825,000 from 830 gifts from 635 donors. Over \$70,000 was raised in August through matching gifts. He continued with updates around the High School Athletic Training Program and The Next Era of Excellence campaign, which includes fundraising for the Family Medicine Residency Program.

C. CEO Compensation Resolution

President Elbracht presented resolution #572 regarding Mr. Adams' annual compensation. As a part of ongoing expense management efforts, Mr. Adams' is requesting a voluntary 20% reduction in his salary. This reduction would be slated to begin on August 29th. The

Commissioners had questions about when the reduction would cease. The conversation was tabled for Executive Session.

D. Conflict of Interest Statements

Commissioner O'Keefe reported that the Governance Committee reviewed the Conflict of Interest Statements for the Commissioners and no concerns were identified. A reminder was provided that should a commissioner's circumstances change, they should report the conflict of interest to the Governance Committee.

VIII. ANNOUNCEMENTS

- A. Foundation Retreat, September 16th, 3:00p – 4:00p with optional social after
- B. Health Innovation Summit, September 29th (Virtual Event)

IV. EXECUTIVE SESSION

At 7:36 P.M. the President announced that the meeting would go into Executive Session for 20 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider, consult with legal counsel, and to review the performance of a public employee. At 7:57 P.M. the President announced that the Executive Session would continue for another 5 minutes to review the performance of a public employee and consult with legal counsel.

X. OPEN SESSION

The meeting resumed in Open Session at 8:03 P.M. Commissioner O'Keefe moved to adopt Resolution #572 setting the compensation for the Administrator (Superintendent) Scott Adams effective August 29, 2020. Commissioner Karpman seconded the motion. The motion passed unanimously. Commissioner Grantham moved to approve the Credentials Report and approve the applications for reappointment to the Active Medical Staff, the Allied Health Medical Staff, the Associate Medical Staff, and the Affiliate Medical Staff with Refer and Follow privileges, all with the privileges requested, to approve the initial applications for appointment for the Telestroke Providers, and to grant the extensions as requested by Selvasaravanakumar Navaneethakrishnanpoovana, MD, Darin Porter, RRAT, Shawn Richards, MD, Jay Thiemann, ST, and Alden Webb, MD. Commissioner Karpman seconded the motion. The motion passed unanimously.

XI. MEETING EVALUATION

The President asked the Commissioners to complete the meeting survey via Survey Monkey.

XII. ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)

VOTING CHART

MOTION	Meeting minutes - 8.5.2020		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Consent Agenda		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

VOTING CHART

MOTION	Insight Lease		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

9/2/2020

VOTING CHART

MOTION	CEO Compensation Resolution		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

9/2/2020

VOTING CHART

MOTION	<i>Credentials</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		